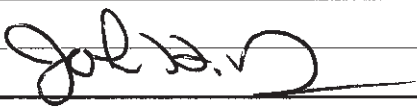


St. Joseph County Council
Additional Appropriation Notification
April 9, 2026

Additional Appropriation - Requested	\$8,500.00
Additional Appropriation - Approved	\$0.00
Fund Name	Family Recovery Court Grant
Fund Number	9159
Account Number and Name	See attached
Public Hearing Date	April 28, 2026
Public Hearing Time	6:00 PM EST
Public Hearing Location	St. Joseph County Council
	St. Joseph County Building
	4th Floor - County Council Chambers
	227 W. Jefferson Boulevard
	South Bend, IN 46601
County Council & Commissioners Signatures	See attached ordinance
	
St. Joseph County Auditor	
April 9, 2026	
Date	
jmurphy@sjcindiana.gov	
Email Address	
574-298-0348	
Telephone Number	

Saint Joseph County, Indiana Form D - Appropriation/(Budget Reduction)		Reviews: Department _____ Auditor _____ Auditor _____ Auditor _____ Committee Approval (optional) _____ _____ _____		<i>Krista L. Szymanski</i> Signature _____ Date 3-10-26 <i>John Murphy</i> Signature _____ Date 3/13/2026 <i>Kathryn Bishop</i> Signature _____ Date 3/13/2026 <i>Abby Doyle</i> Signature _____ Date 3/13/2026 _____ Signature _____ Date _____
Department Name - St Joseph Probate Court Fund Names - Family Recovery Court Grant				

Fund.Acct.Obj.Loc	Account Name	Amount	
9159.32051.00000.0025	Promotion	3,500.00	
9159.32703.00000.0025	Participant Needs	4,000.00	
9159.32050.00000.0025	Instruction and Training	1,000.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
Total		8,500.00	

Salary Amendment			
Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00
Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00
Justification			
Funds will be used for incentives and participant needs for those participating in Family Recovery Court. Instruction and training money will be used for staff training.			



As of: 03/13/2026 Fund: 9159

The Last Posted Date is 02/28/2026.

Fund: 9159 2020 Family Recovery Court Gnt
Fund Type: Calendar (01/01/2026 - 03/13/2026)

Normal Accounts			03/2026		From Investment System - Outstanding Investments	
			Current Month	Total		
Appropriation:			0.00	2,888.74	Beginning Balance as of 01/01/2026:	0.00
Carry Forward Receipts:			0.00	20,204.34	Purchased (01/01/2026 - 03/13/2026):	0.00
Receipts:			8,500.00	8,500.00	Sold/Redeemed (01/01/2026 - 03/13/2026):	0.00
Encumbrance:				277.98	Ending Balance as of 03/13/2026:	0.00
Expenditure:			0.00	2,610.76		
Estimated Revenue:			0.00	0.00	From Investment System - Principal/Interest	
					Principal Received:	0.00
					Interest Received:	0.00
					Total Investment:	0.00

Grand Totals	
Unreceived Revenue Balance:	(8,500.00)
Unexpended Balance:	277.98
Unencumbered Balance:	0.00
Cash Balance:	26,093.58
Cash Balance Including Investments:	26,093.58**

** Total includes outstanding investments from the Investment System (ending balance).



INDIANA SUPREME COURT

251 N Illinois St | Suite 1600
Indianapolis, Indiana 46204

Office of Judicial Administration

COURTS.IN.GOV

August 25, 2025

2026 Problem-Solving Court Grant Award

Grantee:	St Joseph Probate Family Recovery Court
Grant Number:	26-CSPSC-C71-FRC-1
Grant Period:	January 1, 2026 – December 31, 2026
Date of Award:	January 1, 2026
Award Amount:	\$8,500

The Indiana Office of Court Services (IOCS) has awarded Grantee funds for the purpose described in the attached Grant Agreement. By signing this grant award, the Grantee agrees that the funds will be spent in the manner described in the Grant Agreement and the conditions set forth in this award letter.

As a condition of the Grant Agreement, the Grantee agrees to submit an annual report in accordance with the Indiana Problem-Solving Court Rules and as adopted by the Judicial Conference of Indiana ("Rules"). Grantee must also submit performance measures and financial reports to IOCS as directed. A summary of the data and performance measures should be included in Grantee's annual report. Any funds that are not expended in accordance with the attached Grant Agreement by December 31, 2026, must be returned to IOCS by March 1, 2027, unless otherwise directed by IOCS.

Sincerely,

A handwritten signature in cursive script that reads "Angie Hensley-Langrel".

Angie Hensley-Langrel
Programmatic Grants Manager

PROBLEM-SOLVING COURT SERVICES GRANT AGREEMENT

This Problem-Solving Court Services Grant Agreement ("Grant Agreement"), entered into by and between the Indiana Supreme Court, Office of Judicial Administration (OJA), Indiana Office of Court Services ("IOCS") and St Joseph Probate Family Recovery Court ("Grantee"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree:

1. Purpose of this Grant Agreement; Grant Funds.

- A. The purpose of this Grant Agreement is to enable IOCS to award a grant, in an amount to be determined by IOCS and specified in the Grant Award Letter that is hereby incorporated fully by reference, to the Grantee for eligible costs of the services or project ("Project") described in the Grant Application, as amended by OJA (**Exhibit A**) which is attached to this Grant Agreement and also incorporated fully by reference.
- B. The funds shall be used exclusively in accordance with the provisions contained in this Grant Agreement and the Approved Project Budget (**Exhibit B**) and in conformance with any applicable Indiana Code provisions, as well as any applicable rules or policies established by the Indiana Supreme Court. The funds received by the Grantee pursuant to this Grant Agreement shall be used only to implement the Project or provide the services in conformance with this Grant Agreement and for no other purpose.

2. Representations and Warranties of the Grantee.

- A. The Grantee expressly represents and warrants to IOCS that it is eligible to receive these Grant funds and that the information set forth in its grant application is true, complete, and accurate. The Grantee expressly agrees to promptly repay all funds paid to it under this Grant Agreement should it be determined that either it was ineligible to receive the funds, or it made any material misrepresentation on the Grant Application.
- B. The Grantee certifies by entering into this Grant Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant Agreement by any federal or state department or agency. The term "principal" for purposes of this Grant Agreement is defined as an officer, director, owner, partner, key employee, other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

3. Implementation of and Reporting on the Project.

- A. The Grantee shall implement and complete the Project in accordance with the plans and specifications contained in **Exhibit A**. Any modification of the Project from the description given in **Exhibit A** shall require prior written approval from IOCS.
- B. The Grantee shall submit to IOCS written progress and financial reports until the completion of the Project. These reports shall be submitted in accordance with the requirements set forth in **Exhibits A&B** and as requested by IOCS.

4. Term. This Grant Agreement commences on **January 1, 2026**, and shall remain in effect through **December 31, 2026**. Any funds that are not expended in accordance with this Grant Agreement by **December 31, 2026**, must be returned to IOCS by **March 1, 2027**, unless otherwise directed by IOCS.

5. Grant Funding. Grantee explicitly covenants that it shall promptly repay to IOCS all funds not spent in conformance with this Grant Agreement.

- A. IOCS shall fund this grant during its Term and all grant funds must be spent no later than **December 31, 2026**. The Approved Project Budget is set forth in **Exhibit B**. The Grantee shall not make substantial modifications to any line item in the Approved Project Budget without the prior written consent of IOCS.
- B. The disbursement of grant funds to the Grantee shall not be made until all documentary materials required by this Grant Agreement have been received and approved by IOCS and this Grant Agreement has been fully authorized by IOCS. Any funds that are not expended in accordance with this Grant Agreement by December 31, 2026, must be returned to IOCS by March 1, 2027, unless otherwise directed by IOCS.

6. Payment of Grant.

- A. IOCS agrees to award grant funds following execution of this Grant Agreement. As required by IC 4-13-2-14.8, payment shall be direct deposited by electronic funds transfer to the financial institution designated by the Grantee in writing unless a specific waiver has been obtained from the Indiana State Comptroller's Office.
- B. IOCS may require evidence furnished by the Grantee that substantial progress has been made toward the Project at any point during and after the grant Term.
- C. As a condition of this Grant Agreement, the Grantee agrees to submit an annual report in accordance with the Indiana Problem-Solving Court Rules and as adopted by the Judicial Conference of Indiana ("Rules"). Grantee must submit performance measures and financial reports to IOCS as directed. A summary of the data and performance measures should be included in Grantee's annual report.
- D. The Grantee shall promptly repay IOCS for any grant funds it utilizes for expenses that are deemed to be "ineligible" or "fraudulent" by any of the following: IOCS, the Indiana State Board of Accounts, or any other audit or monitoring of Grantee. Grantee shall return all unexpended grant funds upon the expiration or termination of this Grant Agreement.

7. Project Monitoring by IOCS. IOCS may conduct on-site or off-site monitoring reviews of the Project. The Grantee shall extend its full cooperation and give full access to the Project site and to relevant documentation to IOCS or its authorized designees for the purpose of determining, among other things:

- A. whether Project activities are consistent with those set forth in the terms and conditions of this Grant Agreement, the grant application in **Exhibit A**, and the Approved Project Budget in **Exhibit B**.
- B. the actual expenditure of state funds expended to date on the Project is in conformity with amounts for each budget line item as contained in **Exhibit B**.
- C. The Grantee is making timely progress with the Project, and its project management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in this Grant Agreement and are fully and accurately reflected in Project reports submitted to IOCS.

8. Audits and Maintenance of Records. The Grantee may be required to submit to an audit of funds paid through this Grant Agreement, and shall make all books, accounting records and other documents available at all reasonable times during the Term of this Grant Agreement and for a period of three (3) years after final payment for inspection by IOCS or its authorized designee. Copies shall be furnished to IOCS at no cost.

9. Compliance with Laws.

- A. The Grantee shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. The enactment or modification of any applicable state or federal statute or the promulgation of rules or regulations thereunder after execution of this Grant Agreement shall be reviewed by IOCS and the Grantee to determine whether the provisions of this Grant Agreement require formal modification.
- B. The Grantee and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the State of Indiana as set forth in IC 4-2-6, et seq., IC 4-2-7, et seq. and the regulations promulgated thereunder. **If the Grantee has knowledge, or would have acquired knowledge with reasonable inquiry, that a state officer, employee, or special state appointee, as those terms are defined in IC 4-2-6-1, has a financial interest in this Grant, the Grantee shall ensure compliance with the disclosure requirements in IC 4-2-6-10.5 prior to the execution of this Grant Agreement.** If the Grantee or its agents violate any applicable ethical standards, the IOCS may, in its sole discretion, terminate this Grant Agreement immediately upon notice to the Grantee. In addition, the Grantee may be subject to penalties under IC 4-2-6, 4-2-7, 35-44.1-1-4, and under any other applicable laws.
- C. The Grantee certifies by entering into this Grant Agreement that neither it nor its principal(s) is presently in arrears in payment of taxes, permit fees or other statutory, regulatory, or judicially required payments to the State of Indiana or to IOCS. The Grantee agrees that any payments currently due to the State of Indiana or to IOCS may be withheld from payments due to the Grantee. Additionally, payments may be withheld, delayed, or denied and/or this Grant Agreement suspended until the Grantee is current in its payments and has submitted proof of such payment to the State of Indiana or to IOCS.
- D. The Grantee warrants that it has no current, pending or outstanding criminal, civil, or enforcement actions initiated by the State, and agrees that it will immediately notify IOCS of any such actions. During the term of such actions, the Grantee agrees that IOCS may suspend funding for the Project.
- E. The Grantee warrants that the Grantee and any contractors performing work in connection with the Project shall obtain and maintain all required permits, licenses, registrations, and approvals, and shall comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for IOCS. Failure to do so may be deemed a material breach of this Grant Agreement and grounds for immediate termination and denial of future grant opportunities with IOCS.
- F. The Grantee affirms that, if it is an entity described in IC Title 23, it is properly registered and owes no outstanding reports to the Indiana Secretary of State.
- G. As required by IC 5-22-3-7:

- (1) The Grantee and any principals of the Grantee certify that:
 - (A) the Grantee, except for de minimis and nonsystematic violations, has not violated the terms of:
 - (i) IC 24-4.7 [Telephone Solicitation of Consumers].
 - (ii) IC 24-5-12 [Telephone Solicitations]; or
 - (iii) IC 24-5-14 [Regulation of Automatic Dialing Machines].
 - in the previous 365 days, even if IC 24-4.7 is preempted by federal law; and
 - (B) the Grantee will not violate the terms of IC 24-4.7 for the duration of this Grant Agreement, even if IC 24-4.7 is preempted by federal law.
- (2) The Grantee and any principals of the Grantee certify that an affiliate or principal of the Grantee and any agent acting on behalf of the Grantee or on behalf of an affiliate or principal of the Grantee, except for de minimis and nonsystematic violations,
 - (A) has not violated the terms of IC 24-4.7 in the previous 365 days, even if IC 24-4.7 is preempted by federal law; and
 - (B) will not violate the terms of IC 24-4.7 for the duration of this Grant Agreement even if IC 24-4.7 is preempted by federal law.

10. Drug-Free Workplace Certification. The Grantee hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. Grantee will give written notice to the State within ten (10) days after receiving actual notice that the Grantee, or an employee of the Grantee in the State of Indiana, has been convicted of a criminal drug violation occurring in the workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of grant payments, termination of the Grant and/or debarment of grant opportunities with the State of Indiana for up to three (3) years.

In addition to the provisions of the above paragraphs, if the total amount set forth in this Grant Agreement is in excess of \$25,000.00, the Grantee certifies and agrees that it will provide a drug-free workplace by:

- A. Publishing and providing to all of its employees a statement notifying them that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and
- B. Establishing a drug-free awareness program to inform its employees of: (1) the dangers of drug abuse in the workplace; (2) the Grantee's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace; and
- C. Notifying all employees in the statement required by subparagraph (A) above that as a condition of continued employment the employee will: (1) abide by the terms of the statement; and (2) notify the Grantee of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction; and
- D. Notifying in writing the State within ten (10) days after receiving notice from an employee under subdivision (C)(2) above, or otherwise receiving actual notice of such conviction; and

- E. Within thirty (30) days after receiving notice under subdivision (C)(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency; and
- F. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (A) through (E) above.

11. Debarment and Suspension.

- A. The Grantee certifies by entering into this Grant Agreement that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant by any federal agency or by any department, agency or political subdivision of the State. The term "principal" for purposes of this Grant Agreement means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.
- B. The Grantee certifies that it has verified the suspension and debarment status for all subcontractors receiving funds under this Grant Agreement and shall be solely responsible for any recoupments or penalties that might arise from non-compliance. The Grantee shall immediately notify IOCS if any subcontractor becomes debarred or suspended, and shall, at the IOCS's request, take all steps required by the IOCS to terminate its contractual relationship with the subcontractor for work to be performed under this Grant Agreement.

12. Employment Eligibility Verification. As required by IC 22-5-1.7, the Grantee hereby swears or affirms under the penalties of perjury that:

- A. The Grantee has enrolled and is participating in the E-Verify program.
- B. The Grantee has provided documentation to IOCS that it has enrolled in and is participating in the E-Verify program.
- C. The Grantee does not knowingly employ an unauthorized alien.
- D. The Grantee shall require its contractors who perform work under this Grant Agreement to certify to Grantee that the contractor does not knowingly employ or contract with an unauthorized alien and that the contractor has enrolled and is participating in the E-Verify program. The Grantee shall maintain this certification throughout the duration of the term of its contract with its contractor(s).

IOCS may terminate for default if the Grantee fails to cure a breach of this provision no later than 30 days after being notified by IOCS.

13. Funding Cancellation. When the Chief Administrative Officer of the Office of Judicial Administration makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of this Grant Agreement, the Grant Agreement shall be canceled.

A determination by the Chief Administrative Officer that funds are not appropriated or otherwise available to support continuation of performance of this Grant Agreement shall be final and conclusive.

14. **Governing Law.** This Grant Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Indiana. Suit, if any, must be brought in the State of Indiana.
15. **Indemnification.** Grantee shall defend, indemnify, and hold harmless IOCS, its agents, officials, and employees from all third-party claims and suits including court costs, attorney's fees, and other expenses caused by any act or omission of the Grantee, employees and/or its subcontractors, if any, in the performance and/or provision of services under this Grant Agreement.
16. **Independent Contractor.** All parties hereto, in the performance of this Grant Agreement, will be acting in an individual capacity and not as agents, employees, partners, joint ventures, or associates of one another. The employees of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party will assume liability for any injury to any persons or any damage to any property arising out of the acts or omissions of the agents, employees, or subcontractors of the other party.
17. **Nondiscrimination.** Pursuant to the Indiana Civil Rights Law, specifically IC § 22-9-1-10, and in keeping with the purposes of the federal Civil Rights Act of 1964, the Age Discrimination in Employment Act, and the Americans with Disabilities Act, the Grantee covenants that it shall not discriminate against any employee or applicant for employment relating to this Grant Agreement with respect to the hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of the employee or applicant's: race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law ("Protected Characteristics"). Furthermore, Grantee certifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the Protected Characteristics in the provision of services.
18. **Notice to Parties.** Whenever any notice, statement or other communication is required under this Grant Agreement, it shall be sent by email as directed in the Grant Application.
19. **Order of Precedence.** Any inconsistency or ambiguity in this Grant Agreement shall be resolved by giving precedence in the following order: (1) requirements imposed by applicable federal or state law; (2) this Grant Agreement; (3) Notice to Apply for Grant; and (4) the Grant Application.
20. **Public Record.** The Grantee acknowledges that IOCS will not treat this Grant Agreement as containing confidential information. IOCS does not have a duty to provide notice to Grantee regarding any disclosure of information related to this Grant Agreement made by IOCS. Use by the public of information contained in this Grant Agreement shall not be considered an act by IOCS.
21. **Termination.** This Grant Agreement may be terminated, in whole or in part, by IOCS whenever, for any reason, IOCS determines that such termination is in the best interest of IOCS. Termination shall be affected by delivery to the Grantee of a Termination Notice, specifying effective date of termination and extent of termination. The Grantee may use grant funds for completion of approved Project expenditures properly done prior to the effective date of termination. IOCS will not be liable for work on the Project performed after the effective date of termination. In no case shall total payment made to

the Grantee exceed the original grant. The Grantee explicitly covenants that it shall promptly repay to IOCS all unused grant funds upon termination of the Grant Agreement.

- 22. Travel.** Only expenses for travel related to trainings required by or recommended by IOCS will be reimbursed. These expenses will be reimbursed in accordance with the Grantee's travel policies.
- 23. State Boilerplate Affirmation Clause.** I swear or affirm under the penalties of perjury that I have not altered, modified, changed or deleted IOCS' standard grant agreement clauses.

Non-Collusion and Acceptance

The undersigned attests, subject to the penalties for perjury, that the undersigned is a properly authorized representative, agent, member or officer of the Grantee to enter into this Grant Agreement. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

Agreement to Use Electronic Signatures

The parties agree that electronic signatures are allowable but are not required.

In Witness Whereof, Grantee and IOCS have, through their duly authorized representatives, entered into this Grant Agreement. The parties, having read and understood the foregoing terms of this Grant Agreement, do by their respective signatures dated below agree to the terms thereof.

Grantee

By: Hon. Loris Zappia

Judicial Officer: Hon. Loris Zappia

Date: 2/20/2026

By: WBJ

Coordinator: William Blue Jr.

Date: 2/14/2026

Office of Judicial Administration

By: A V. Hood

Aaron V. Hood, Interim Chief Administrative

Officer

Date: 2/12/2026

2026 Problem-Solving Court Grant Application - **Exhibit A**

Problem-Solving Court Grant Application

Purpose and Availability of Funds

The Indiana Office of Court Services is accepting grant applications to provide financial assistance to certified problem-solving courts established pursuant to IC 33-23-16 and the Indiana Problem-Solving Court Rules and as adopted by the Judicial Conference of Indiana.

Eligible Entities

The grant application is open to all problem-solving courts certified by the Indiana Office of Court Services as of April 12, 2025. If your agency received previous problem-solving court funding, all required reports must be current for funding consideration.

Application Procedures

Applicants must provide a brief description of the proposed project and a detailed budget of how the funds will be used. Match funds are not required, but if receiving funding for your problem-solving court from other sources, this should be included in the designated budget section. Grant requests may be reduced based on available funds.

There will not be any other grant application released from IOCS to fund problem-solving courts for 2026 funding. Award decisions will be made based upon the applicant's ability to demonstrate need. Courts that receive an award amount different than requested in the application will receive a revised budget with the award letter and grant agreement from the Indiana Office of Court Services prior to receiving funds.

Award Period and Reporting Requirements

Grant funds will be awarded for a 12-month budget cycle beginning on January 1, 2026, and ending December 31, 2026. Grantee must submit an annual report in accordance with the Indiana Problem-Solving Court Rules and as adopted by the Judicial Conference of Indiana. The Grantee must also submit performance measures and financial reports to IOCS as directed. A summary of the data and performance measures should be included in Grantee's annual report. Grantee must submit quarterly financial reports and an annual report provided by the Indiana Office of Court Services not later than January 31, 2027. Failure to comply with reporting requirements may impact future grant awards.

Allowable Costs

Courts may submit applications for costs related to:

- personnel (salary and benefits)
- incentives (capped at \$3,500 and receipts for incentives will be required)
- drug tests
- program evaluation expenses
- training for team members
- participant needs (Work Release, GPS/electronic monitoring or other program fees are excluded. Allowable expenses may include treatment services not otherwise covered, emergency housing or participant transportation.)

Other requests may be considered depending on fund availability.

Please direct application questions to: iocsgrants@courts.in.gov

Applications must be submitted electronically and received by 6:00 pm EST on April 12, 2025.

Applications received after the deadline may not be considered.

Applications: Family Recovery Court

Profile

jploense@jjconline.org

Application/Project Title

Family Recovery Court

Organization Name

St Joseph Probate Court

START BUILDING YOUR APPLICATION BELOW THIS LINE.

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Applicant Information

County

St Joseph

PSC Coordinator

Jeffrey Ploense

PSC Coordinator Email

jploense@jjconline.org

PSC Judge

Loris P. Zappia

Is the PSC currently receiving IOCS grant funds?

Yes

Program Description

PSC Type

Adult

Adult PSC Model

Family Recovery Court

Program Status: Select one of the options below.

Operational (Certified or Provisionally Certified)

PSC Implementation Date (Estimated date if in Planning Stages):

02/14/2024

Current number of enrolled/active participants:

8

Maximum capacity PSC can currently serve:

25

Number of graduates in 2024:

0

Number of graduates to date:

3

Number of participants to be admitted during the grant period:

17

Number of participants to be served during the grant period:

17

Average Caseload Size:

5

Provide a brief description of your target population, eligibility requirements, use of assessment tools, general operations and governance.

The St Joseph Probate Court submits this IOCS grant application for the purpose of continuing our Family Recovery Court to serve our Child in Need of Services (CHINS) families with substance abuse being the principle reason for involvement. A provisional certificate was issued February 14, 2024. Our evaluation is scheduled for February 22nd and 23rd of 2025. The amounts requested are based on our 2024 CHINS caseload of 570 new filings, as well as needs identified during our provisional operation. We are confident that this problem-solving court will have a positive impact on reuniting families.

Assessment tools include but are not limited to; intake forms, chemical testing and case plan management.

Eligibility requirements per our PPM are:

1. Open CHINS.
2. Substance Use Disorder.
3. Priority consideration will be given to the following risk factors: young parent, parent was a former CHINS, mental health disorder, employment status, level of education, housing status, history or risk of domestic violence, associates that abuse substances, and prior or current criminal involvement.

Individuals with the following will be ineligible for participation in FRC:

1. Current or pending charges for a sex offense
2. Current or pending charges for drug dealing
3. Current or pending Level 4 felony or higher
5. Under the age of 18

Financial Information

Total amount of IOCS grant funds requested for 2026?

\$19,500

Briefly describe the project or purpose areas for which grant funds are sought. Please include detailed information on the costs related to each project or purpose area. Applicants must also complete the budget worksheet to uploaded to with this application.

Employee Personnel Expenditures:

None. The St Joseph Probate Court Administrator will serve as Coordinator.

Contract Personnel:

None. There may be required contract work to continue to make additions to our Quest case management system in order to implement the program and track data; however, this will be addressed internally.

Non-Personnel Expenditures:

Staff/stakeholder training:

We are asking for \$1,000.00 for 2026 to cover any training costs, should they arise.

Incentives:

With the number of new CHINS cases in 2024 being 570 and a majority of those cases having parents struggling with some level of substance abuse, there is a need to have a robust incentive component to this program. We are asking for \$3500.00 to fund this portion of the program.

Chemical tests:

None. Any additional tests requested by the program will be covered by DCS as part of the normal case requirements or by the in-house drug testing lab at the Juvenile Justice Center.

Participant needs:

The funding in this category seeks to remove common barriers to recovery for those in the program. We are asking for \$15,000. It is often difficult for parents in a CHINS case to maintain stable housing while at the same time engage in intensive services. Likewise, these parents often find it difficult to get to and from these intensive services as many do not own their own transportation and have limited funds to pay for bus passes, ride services, etc.

Other non-personnel expenditures:

There is no additional requested for non-personnel funding.

Describe any current or anticipated funding sources, such as county general funds, other grant funds, user fees, etc. and the funding stability of your court/agency. Include current funding sources, amounts and award period, and plans for becoming self-sustaining.

There are no additional current or anticipated funding sources other than the salaries paid to FRC staff. However, there is no specific amount designated to FRC but rather FRC is part of their expected duties.

Is this PSC also seeking funding from IDOC to support operations during this grant period?

No

How will grant funds be used to increase the capacity and enrollment of your existing program and, if your current enrollment is less than the maximum capacity, please describe what barriers are preventing your court from reaching full capacity.

The largest barrier preventing the court from reaching full capacity is having enough funding for participant needs, particularly transportation. With adequate funding amounts, emergency housing needs could also be met.

Additional Comments (Optional)

We look forward to continuing and expanding our program to better serve the community.

2026 PSC Grant Budget

PSC 2026 Budget Template Request.xlsx

Questions

Programmatic questions must be submitted to the IOCS grants email: iocsgroups@courts.in.gov.

Please allow 1-2 days for a response.

For technical support with the eCivis platform, please review the SBA:

Grants Management website: <https://www.in.gov/sba/grants/resources-for-subrecipients/>

DO NOT TOUCH BELOW THIS LINE.

Average Score

Budget Worksheet

View Budget Worksheet

<https://portal.ecivis.com/peerBudget/A43BEE44-7BCA-48E9-B013-5013A0E7AF7E>

Application Goals

View Application Goals

<https://portal.ecivis.com/peerGoals/8D444EA3-993B-4A5B-B121-5ABC153E6F12>

of Reviews

0

of Denials

0

Applications: File Attachments

2026 PSC Grant Budget

PSC 2026 Budget Template Request.xlsx

Profile: jploense@jjconline.org

Applicant Information

Tell us about you.

Linked Applicant

jploense@jjconline.org

First name

Jeffrey

Last name

Ploense

Email (For eCivis Purposes: DO NOT EDIT OR DELETE)

jploense@jjconline.org

Applicant Type

Organization

Title

Court Administrator

Company/Organization

St Joseph Probate Court

Fax

Doing Business As (DBA)

Company/Organization Website

Address

1000 S. Michigan St

Address 2

City

South Bred

County

St Joseph

State

Indiana

Zip Code

46601

Telephone Number

5742355437

Extension

4201

Organization Information

Provide the information for the organization applying.

Organization Name

St Joseph Probate Court

Doing Business As (DBA)

Organization Type

County Government

Taxpayer Identification Number (TIN)

356000194

Does this organization have a Unique Entity ID (UEI) issued by the System for Award Management (SAM.gov)?

Yes

Unique Entity ID (UEI)

XBWJLNCJPW37

Employer Identification Number (EIN)

356000194

DUNS

Does this organization have an additional federal or state identifier?

Yes

Number

0003118916

Organization Address

Address

1000 S. Michigan St.

Address 2

City

South Bend

County

St. Joseph County

State

Indiana

Zip

46601

Telephone Number

574-235-5437

Extension

Are you the Authorized Representative for this Organization?

Yes

Region

Are you the Business/Finance Contact for this Organization?

No

Enter the information for the person who leads the organization's finances e.g., Chief Financial Officer (CFO) or Treasurer.

Name

Kristin Cooper

Title

Controller

Organization Name

St Joseph Probate Court

Doing Business As (DBA)

Email

kcooper@jjconline.org

Telephone Number

5742355437

Extension

If applicable, enter the additional federal or state identifier for the Business/Finance Contact's organization.

Are you the Lead Organizational Grant Administrator for this Organization?

Yes

Budget: 76885107

Application

Family Recovery Court

Please use the following link to view the application budget. This link will open in a new window.

<https://portal.ecivis.com/peerBudget/A43BEE44-7BCA-48E9-B013-5013A0E7AF7E>

Budget Status

Not Approved

Exhibit B
Indiana Supreme Court
IOCS Problem-Solving Court Grant
Financial Report



County and PSC Model:		St Joseph Family Recovery Court				2026 CY	
	Budget	Jan 1-Mar 31, 2026	Apr 1-Jun 30, 2026	Jul 1-Sep 30, 2026	Oct 1-Dec 31, 2026	Balance	
100 Series: Employee personnel: Please list each position separately and indicate if they are F/T or P/T							
Total 100 Series	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
200 Series: Supplies: List each separately							
Incentives	\$ 3,500.00					\$ 3,500.00	
Participant Needs	\$ 4,000.00					\$ 4,000.00	
Total 200 Series	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	
300 Series: Contracts and Services: List each separately							
Staff Training	\$ 1,000.00					\$ 1,000.00	
Total 300 Series	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	
Total	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00	