

St. Joseph County Council
Additional Appropriation Notification
September 21, 2026

Additional Appropriation - Requested & Approved	\$75,000.00
Fund Name	Real Services Grant
Fund Number	9124
Account Number and Name	See attached
Public Hearing Date	October 20, 2026
Public Hearing Time	6:00 PM EST
Public Hearing Location	St. Joseph County Council
	St. Joseph County Building
	4th Floor - County Council Chambers
	227 W. Jefferson Boulevard
	South Bend, IN 46601
County Council & Commissioners Signatures	See ordinance
 St. Joseph County Auditor	
9/20/2026	
Date	
jmurphy@sjcindiana.gov	
Email Address	
574-298-0348	
Telephone Number	

As of: Fund:

The Last Posted Date is 08/31/2026.

Fund: 9124 Real Services Grant

Fund Type: Calendar (01/01/2026 - 09/16/2026)



Normal Accounts		09/2026	
	Current Month		
Appropriation:	0.00	Total	0.00
Carry Forward Receipts:	0.00		0.00
Receipts:	0.00		900.00
Encumbrance:			75,000.00
Expenditure:	0.00		0.00
Estimated Revenue:	0.00		75,000.00

From Investment System - Outstanding Investments		
Beginning Balance as of 01/01/2026:		0.00
Purchased (01/01/2026 - 09/16/2026):		0.00
Sold/Redeemed (01/01/2026 - 09/16/2026):		0.00
Ending Balance as of 09/16/2026:		0.00

From Investment System - Principal/Interest		
Principal Received:		0.00
Interest Received:		0.00
Total Investment:		0.00

Grand Totals	
Unreceived Revenue Balance:	0.00
Unexpended Balance:	0.00
Unencumbered Balance:	0.00
Cash Balance:	75,900.00
Cash Balance Including Investments:	75,900.00**

** Total includes outstanding investments from the Investment System (ending balance).

Prescribed By State Board Of Accounts

Form No. 21/No. 20

(Rev. 1989)

QUIETUS/RECEIPT

February 26, 2026

Receipt No: **180989**

Issued To: AUDITOR OF STATE OF INDIANA

Total: *******37,500.00**

Thirty Seven Thousand Five Hundred and No/100 dollars

On Account Of: SUPREME COURT ADMIN/SJC J.J.C.
INV 26-AVG-ST. JOSEPH WIRE TRANSFER
2026 VASIA GRANTS - 2/18/26

Comment:
Payment Types: 37,500.00 EFT

Bank: 007 1ST Source General Account

Project:

Amount	Budget Account Code	Fund Description	Account Description	Notes:
37,500.00	9124.01412.00000.0025	Real Services Grant	State Grant	

Auditor, St. Joseph County, Indiana

Prescribed By State Board Of Accounts

Form No. 21/No. 20

(Rev. 1989)

QUIETUS/RECEIPT

April 28, 2026

Receipt No: **181871**

Issued To: AUDITOR OF STATE OF INDIANA

Total: *******37,500.00**

Thirty Seven Thousand Five Hundred and No/100 dollars

On Account Of: SUPREME COURT ADMIN/SJC J.J.C. 4/27/26

Comment:

INV 26-AVG-ST. JOSEPH-2 WIRE TRANSFER

Payment Types: 37,500.00 EFT

2026 VASIA GRANT

Bank: 007 1ST Source General Account

Project:

Amount	Budget Account Code	Fund Description
37,500.00	9124.01412.00000.0025	Real Services Grant

Account Description
State Grant

Notes:

Auditor, St. Joseph County, Indiana



Office of Court Services

Catheryne Pully, Executive Director • 317-232-1313 • courts.in.gov

December 19, 2025

Alberta Griffin
REAL Services
1151 South Michigan
South Bend, IN 46601

Dear Ms. Griffin,

I am happy to report that the Indiana Adult Guardianship Office has authorized a grant award of up to \$75,000 to your designated county treasurer in support of your 2026 VASIA program application. This amount was based on a review of all applications across the state and included factors like caseload amounts, current volunteers and staff, ability to take new cases, volunteer recruitment plan, and the overall strength of the VASIA application.

The approved budget for your program is attached as "Exhibit A." Any funding distributed by my office will need to adhere to this approved budget in calendar year 2026. Your program will also need to complete a "Grant Agreement," which is being sent on DocuSign. This will need to be signed by Friday, January 9, 2025 at 4pm ET.

We anticipate that your designated county treasurer will receive the first distribution (fifty (50) percent of the total grant award) in mid-January 2026. The remainder of the award will likely be distributed in mid-April 2026. Please contact the court who receives your grant allocation at your earliest convenience to ensure that an appropriate fund is ready to accept this grant.

There is mandatory VASIA Orientation on Wednesday, January 28, 2026 at 10am ET. Let me know if you are unable to attend. A list of other key dates will be made available at this Orientation.

Thank you for your continued commitment to VASIA and making this program a success. Please contact me if you have any questions.

Regards,

Nick Parker, Staff Attorney
Indiana Adult Guardianship Office
Indiana Supreme Court, Office of Court Services
(317) 234-5562 | nick.parker@courts.in.gov

REAL SERVICES

EXHIBIT A – APPROVED BUDGET 2026

This approved budget (highlighted below) is referenced in the 2026 VASIA Grant Agreement. By signing the Grant Agreement, your program agrees to only use your VASIA grant funds for the purposes indicated in the approved budget. You must receive prior approval, in writing, from the Indiana Adult Guardianship Office for any deviation or amendment to this budget.

You will be expected to provide verification that these funds were used in accordance with this approved budget (including existence of the minimum 50% financial matching amount(s)) on the 2026 VASIA End-of-Year Financial Report, which will be due in January 2027. Please reach out to Nick.Parker@courts.in.gov with any questions.

2026 Approved Budget		
Budget Item	VASIA Funds Approved	Anticipated Matching Amount(s)
Personnel Expenditures	\$70,000	\$38,925
Education/Training	\$1,500	\$750
Travel	\$1,500	\$750
Volunteer Recruitment	\$2,000	\$1,000
Other		\$1,575
Total Amounts	\$75,000	\$43,000



1151 S. Michigan Street
South Bend, IN 46601
(574) 284-7100
www.realservices.org

Date: July 8, 2026

Kristin Szymanski

Controller

St Joseph Probate Court

1000 S Michigan St

South Bend, IN 46601

From: Michael Zavor, REAL Services

Subject: 2026 VASIA Voucher

MOU Period: January 2026-December 2026

Voucher# REAL-VASIA 2026

Amount: \$ 71,500.00

Dear Kristin,

Pursuant to the Memorandum of Understanding between St. Joseph County Probate Court and REAL Services dated December 19, 2025, please consider this to be a Voucher for January – May 2026 Guardianship Program expenses.

Thank you very much for your support of our Adult Guardianship Program. If you have any questions or need anything else, please do not hesitate to contact me at michael3@realservices.org or 574-284-7196

Sincerely,

Michael Zavor, Billing Services Director

REAL Services, Inc.

1151 S. Michigan Street

P.O. Box 1835

South Bend, IN 46601

Note: Please remit payment to the above address.

INDEPENDENCE

DIGNITY

STRENGTH

Aging and Disability Resource Center
(574) 233-8205
(800) 552-2916

Home and Community Services
Elkhart Co. (574) 322-4185
Kosciusko Co. (574) 269-1173
LaPorte Co. (219) 324-4199
Marshall Co. (574) 936-3175
St. Joseph Co. (574) 284-2644

Energy Assistance
(574) 232-6501 or (800) 225-3367

Nutrition Services
(574) 256-1649

Jan-May 26	Fund 033	Fund 108	Fund 150	Total
Personnel	\$56,418.02	\$ 22,924.10	\$ 17,629.45	\$96,971.57
Computer Services	\$128.86	\$ 52.36	\$ 40.27	\$221.49
Office Supplies	\$86.81	\$ 35.28	\$ 27.13	\$149.22
Cell Phone Cost	\$358.30	\$ 145.61	\$ 111.97	\$615.88
Postage	\$70.76	\$28.76	\$22.10	\$121.62
Space Cost	\$2,575.30	\$ 1,046.40	\$ 804.75	\$4,426.45
Copier Expense	\$262.69	\$106.73	\$82.09	\$451.51
Staff Mileage	\$1,424.03	\$578.61	\$444.98	\$2,447.62
Other	\$475.83	\$193.35	\$148.70	\$817.88
Total Exp	\$61,800.60	\$25,111.20	\$19,311.44	\$106,223.24
Income	\$15,515.82	\$ 4,034.18	\$ 1,365.00	\$20,915.00
	-\$46,284.78	-\$21,077.02	-\$17,946.44	-\$85,308.24

Budget

Personnel Expenditures	\$96,971.57	\$70,000.00
Education/Training	\$0.00	\$1,500.00
Travel	\$2,447.62	\$1,500.00
Volunteer Expenses	\$0.00	\$2,000.00
Total Expenses	\$99,419.19	\$75,000.00
Income	\$20,915.00	
Bill to VASIA	\$71,500.00	\$78,504.19

REAL Services, Inc.
REAL Statement of Revenue and Expenditures by Fund
As of May 31, 2026

As of Date:

05/31/2026

Project:

033--Guardianship-St. Joseph County

033--Guardianship-St. Joseph County
 Year Ending

12/31/2026

Actual YTD

Income	12,470.82
5005 - CSBG-Guardianship	3,045.00
6200 - Program Income	15,515.82
Total Income	
Expense	40,455.04
7000 - Salaries	10,649.35
7103 - Health Insurance	215.38
7104 - Life Insurance	2,169.20
7105 - Retirement	2,745.83
7201 - FICA Taxes	197.16
7202 - Indiana Unemployment Taxes	(13.94)
7204 - Worker's Comp. Insurance	128.86
8009 - Computer Services	86.81
8106 - Office Supplies	358.30
8210 - Cell Phone Cost	70.76
8300 - Postage	2,575.30
8400 - Space Costs	262.69
8411 - Copier Expenses	1,424.03
8707 - Staff Mileage	475.83
9150 - On-Line/Bank Fees	61,800.60
Total Expense	
 Income Over/Under Expenses	(46,284.78)

Personnel	56,418.02
Travel	1,424.03

REAL Services, Inc.
REAL Statement of Revenue and Expenditures by Fund
As of May 31, 2026

As of Date:

05/31/2026

Project:

108--Guardianship-Elkhart Co.

108--Guardianship-Elkhart Co.

Year Ending

12/31/2026

Actual YTD

Income	
5005 - CSBG-Guardianship	2,529.18
6200 - Program Income	1,505.00
Total Income	4,034.18
Expense	
7000 - Salaries	16,437.91
7103 - Health Insurance	4,327.11
7104 - Life Insurance	87.51
7105 - Retirement	881.40
7201 - FICA Taxes	1,115.71
7202 - Indiana Unemployment Taxes	80.12
7204 - Worker's Comp. Insurance	(5.66)
8009 - Computer Services	52.36
8106 - Office Supplies	35.28
8210 - Cell Phone Cost	145.61
8300 - Postage	28.76
8400 - Space Costs	1,046.40
8411 - Copier Expenses	106.73
8707 - Staff Mileage	578.61
9150 - On-Line/Bank Fees	193.35
Total Expense	25,111.20
Income Over/Under Expenses	(21,077.02)

Personnel

22,924.10

Travel

578.61

REAL Services, Inc.
REAL Statement of Revenue and Expenditures by Fund
As of May 31, 2026

As of Date:

05/31/2026

Project:

150--Guardianship-Kosciusko Co.

150--Guardianship-Kosciusko Co.

Year Ending

12/31/2026

Actual YTD

Income

6200 - Program Income

1,365.00

Total Income

1,365.00

Expense

7000 - Salaries

12,641.33

7103 - Health Insurance

3,327.70

7104 - Life Insurance

67.32

7105 - Retirement

677.83

7201 - FICA Taxes

858.01

7202 - Indiana Unemployment Taxes

61.62

7204 - Worker's Comp. Insurance

(4.36)

8009 - Computer Services

40.27

8106 - Office Supplies

27.13

8210 - Cell Phone Cost

111.97

8300 - Postage

22.10

8400 - Space Costs

804.75

8411 - Copier Expenses

82.09

8707 - Staff Mileage

444.98

9150 - On-Line/Bank Fees

148.70

Total Expense

19,311.44

Income Over/Under Expenses

(17,946.44)

Personnel

17,629.45

Travel

444.98

Guardianship Volunteer Hours				Total Hours	33.00
hours in 15 minute increments. Please round down to the nearest					
Ginee	Ames	Carl	Gaedke	0.00	
Ginee	Ames	Barbara	Mosemann	0.00	
Ryan	Brennan	Douglas	Bailey	0.00	
Jamie	DeBoest	Jamie	Wilhelm	1.50	
Vicki	DeCraene	Bonita	Robakowski	0.00	
Lisa	Gammon	Jimnie	Casteel	3.00	
Lisa	Gammon	John	Quest	3.00	
Lisa	Gammon	Madelyn	Troupe	3.00	
Paul	Goetz	Antoinette	Kammerer	1.00	
Dean	Heisey	Donald	Sopczynski	2.00	
Neloumng	Torinan	Charles	Deal	3.00	
Deb	Lendman	Carolyn	Roll	1.00	
Deb	Lendman	Jeanne	Gove	3.00	
Deb	Lendman	Daniel	Shepard	3.00	
Carl	Lentz	Eugene	Nickerson	2.25	
Elida	Matovina	Patricia	Smith	4.25	
Mary Ann	Peterson	Cheryl	Weller-Nye	3.00	3 from December
Joshua	Scott	Danny	Taber	0.00	

Guardianship Volunteer Advocate Hours

33.00

Guardianship Advisory Council Hours

11.00

Guardianship Intern Hours

0.00

TOTAL Guardianship Hours

44.00

For Finance

Guardianship Volunteer Hours				Total Hours	28.50
hours in 15 minute increments. Please round down to the nearest					
Ginee	Ames	Carl	Gaedke	0.00	
Ginee	Ames	Barbara	Moseman	0.00	
Ryan	Brennan	Douglas	Bailey	0.00	
Jamie	DeBoest	Jamie	Wilhelm	1.50	
Vicki	DeCraene	Bonita	Robakowski	0.00	
Lisa	Gammon	Jimmie	Casteel	3.00	
Lisa	Gammon	John	Guest	3.00	
Lisa	Gammon	Madelyn	Troupe	3.00	
Paul	Goetz	Antoinette	Kammerer	1.50	
Dean	Heisey	Donald	Sopczynski	1.50	
Neloumng	Torinan	Charles	Deal	2.75	
Deb	Lendman	Carolyn	Roll	2.00	
Deb	Lendman	Jeanne	Gove	2.00	
Deb	Lendman	Daniel	Shepard	2.00	
Carl	Lentz	Eugene	Nickerson	2.25	
Rita	Marie Clair	Gregory	Grafford	1.00	
Rita	Marie Clair	Patricia	Balze	1.00	
Elida	Matovina	Patricia	Smith	0.00	
Mary Ann	Peterson	Cheryl	Weller-Nye	2.00	2 hours from January
Joshua	Scott	Danny	Taber	0.00	

Guardianship Volunteer Advocate Hours

28.50

Guardianship Advisory Council Hours

13.50

Guardianship Intern Hours

51.00

TOTAL Guardianship Hours

93.00

For Finance

Guardianship Volunteer Hours				Total Hours	61.75
hours in 15 minute increments. Please round down to the nearest					
Ginee	Ames	Carl	Gaedke	0.00	
Ginee	Ames	Barbara	Moseman	0.00	
Ryan	Brennan	Douglas	Bailey	0.00	
Jamie	DeBoest	Jamie	Wilhelm		
Vicki	DeCraene	Bonita	Robakowski	0.00	
Lisa	Gammon	Jimmie	Casteel	10.50	1.5 from spring training
Lisa	Gammon	John	Quest	9.00	
Lisa	Gammon	Madelyn	Troupe	9.00	
Paul	Goetz	Antoinette	Kammerer	4.50	1.5 from spring training
Dean	Heisey	Donald	Sopczynski	3.50	1.5 from spring training
Neloumng	Torinan	Charles	Deal	4.50	1.5 from spring training
Deb	Lendman	Carolyn	Roll	4.00	
Deb	Lendman	Jeanne	Gove	3.00	
Deb	Lendman	Daniel	Shepard	1.50	
Carl	Lentz	Eugene	Nickerson	2.00	
Rita	Marie Clair	Gregory	Grafford		
Rita	Marie Clair	Patricia	Balze	2.75	
Elida	Matovina	Patricia	Smith	4.50	1.5 from spring training
Mary Ann	Peterson	Cheryl	Weller-Nye	3.00	
Joshua	Scott	Danny	Taber	0.00	

Guardianship Volunteer Advocate Hours

61.75

Guardianship Advisory Council Hours

14.00

Guardianship Intern Hours

51.00

TOTAL Guardianship Hours

126.75

For Finance

Guardianship Volunteer Hours				Total Hours	28.50
hours in 15 minute increments. Please round down to the nearest					
Ginee	Ames	Carl	Gaedke		
Ginee	Ames	Barbara	Mosemann		
Ryan	Brennan	Douglas	Bailey		
Jamie	DeBoest	Jamie	Wilhelm	2.50	
Vicki	DeCraene	Bonita	Robakowski		
Lisa	Gammon	Jimmie	Casteel		
Lisa	Gammon	John	Quest		
Lisa	Gammon	Madelyn	Troupe		
Paul	Goetz	Ankolnette	Kammerer	2.00	
Dean	Heisey	Donald	Sopczynski	1.50	
Neloumng	Torinan	Charles	Deal		
Deb	Lendman	Carolyn	Roll	4.00	
Deb	Lendman	Jeanne	Gove	2.00	
Deb	Lendman	Daniel	Shepard	2.00	
Carl	Lentz	Eugene	Nickerson	1.00	
Rita	Marie Clair	Gregory	Grafford	1.00	
Rita	Marie Clair	Patricia	Baize	2.00	
Elida	Matovina	Patricia	Smith	6.50	
Mary Ann	Peterson	Cheryl	Weller-Nye	4.00	
Joshua	Scott	Danny	Taber		

Guardianship Volunteer Advocate Hours

28.50

Guardianship Advisory Council Hours

14.00

Guardianship Intern Hours

51.00

TOTAL Guardianship Hours

93.50

For Finance

Guardianship Volunteer Hours				Total Hours	38.25
hours in 15 minute increments. Please round down to the nearest					
Ginee	Ames	Carl	Gaedke	0.00	
Ginee	Ames	Barbara	Mosemann	0.00	
Ryan	Brennan	Douglas	Bailey	0.00	
Jamie	DeBoest	Jamie	Wilhelm	2.75	
Vicki	DeCraene	Bonita	Robakowski	1.00	
Lisa	Gammon	Jimmi	Casteel	6.00	
Lisa	Gammon	John	Quest	3.00	
Lisa	Gammon	Madelyn	Troupe	3.00	
Paul	Goetz	Antoinette	Kammerer	1.50	
Dean	Heisey	Donald	Sopczynski	2.00	
Neloumng	Torinan	Charles	Deal	2.00	
Deb	Lendman	Carolyn	Roll	4.00	
Deb	Lendman	Jeanne	Gove	3.00	
Deb	Lendman	Daniel	Shepard	3.00	
Carl	Lentz	Eugene	Nickerson	2.00	
Rita	Marie Clair	Gregory	Grafford	0.00	
Rita	Marie Clair	Patricia	Baize	0.00	
Elida	Matovina	Patricia	Smith	5.00	
Mary Ann	Peterson	Cheryl	Weller-Nye	0.00	
Joshua	Scott	Danny	Taber	0.00	

Guardianship Volunteer Advocate Hours

38.25

Guardianship Advisory Council Hours

16.00

Guardianship Intern Hours

0.00

TOTAL Guardianship Hours

54.25

For Finance