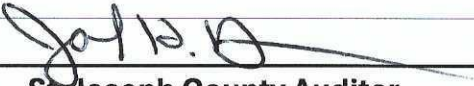


St. Joseph County Council
Additional Appropriation Notification
May 10, 2026

Additional Appropriation - Requested & Approved	\$7,500.00
Fund Name	DRCB Fees Fund
Fund Number	4900
Account Number and Name	See attached
Public Hearing Date	May 26, 2026
Public Hearing Time	6:00 PM EST
Public Hearing Location	St. Joseph County Council St. Joseph County Building 4th Floor - County Council Chambers 227 W. Jefferson Boulevard South Bend, IN 46601
County Council & Commissioners Signatures	See ordinance
	
St. Joseph County Auditor	
May 10, 2026	
Date	
jmurphy@sjcindiana.gov	
Email Address	
574-298-0348	
Telephone Number	

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Saint Joseph County, Indiana		Reviews:	
Form D - Appropriation/(Budget Reduction)		Department	
Department Name -	Domestic Relations	Auditor	Signature <i>John Murphy</i> Date <i>5/1/2026</i>
Fund Names -	General Fund County Officials Training Fund DRCB Fees Fund	Auditor	Signature <i>Kathryn Bishop</i> Date <i>5/1/2026</i>
		Auditor	Signature <i>Abby Doyle</i> Date <i>5/1/2026</i>
		Committee Approval (optional)	Signature Date

Fund Acct. Obj Loc	Account Name	Amount	
General Fund			See attached Budget Summary for proposed changes to the budget.
	<u>Prorated cost savings in 2026</u>		
1000.11009.00000.0054	Director	17,684.00	
1000.11077.00000.0054	Administrative Assistant	(44,129.23)	
1000.11375.00000.0054	Family Court Specialist	13,504.62	
1000.14800.00000.0054	FICA Taxes	(990.27)	
1000.14810.00000.0054	PERF	(1,449.80)	
1000.21030.00000.0054	Office Supplies	(1,500.00)	
Total General Fund		(16,880.68)	
County Officials Training Fund			
1217.32020.00000.0054	Travel & Mileage	(882.00)	
1217.32050.00000.0054	Conferences & Training	(7,578.00)	
Total County Officials Training Fund		(8,460.00)	
DRCB Fees Fund			
4900.21030.00000.0054	Office Supplies	1,500.00	
4900.42010.00000.0054	Building & Structures	6,000.00	
Total DRCB Fees Fund		7,500.00	
Grand Total		(17,840.68)	
(Budget Savings)			

Salary Amendment	Annual Salaries		Annual Salaries
Position Name	Director	Position Name	Family Court Specialist I - Evaluator
Current Salary	\$65,816.00	Current Salary	\$50,185.00
Proposed Salary	\$83,500.00	Proposed Salary	\$62,500.00
	(Retroactive to first pay date of 2026)		(Effective 6/13/26 - Revised position - New Duties & Education)
Position Name	Administrative Assistant	Position Name	Family Court Specialist II - Case Manager
Current Salary	\$44,720.00	Current Salary	\$50,185.00
Proposed Salary	\$46,000.00	Proposed Salary	\$52,500.00
	(Effective 6/13/26 - Additional Duties)		(Effective 6/13/26 - Revised position)
Position Name	Administrative Assistant	Position Name	Family Court Specialist II - Case Manager
Current Salary	\$44,720.00	Current Salary	\$50,185.00
Proposed Salary	\$0.00	Proposed Salary	\$52,500.00
	(Vacant - Position Eliminated)		(Effective 6/13/26 - Revised position)
Position Name	Family Court Specialist I - Evaluator		
Current Salary	\$50,185.00		
Proposed Salary	\$62,500.00		
	(Effective 6/13/26 - Revised position - New Duties & Education)		

Justification
 Domestic Relations has a new department head and leader who wishes to reorganize the office while reducing net costs to St. Joseph County by \$17,840.68 in 2026. The attached Budget Summary provides additional information on the financial impact of the reorganization. The Circuit Court Judge, Honorable John Broden, is in full support of this proposed reorganization.

Domestic Relations Budget Summary

April 30, 2026

Name		Account No.	2026 Budget	2026 Proposed Changes	2026 Proposed Budget	Notes
Fund 1000 General Fund						
Director		100011009.00000.0054	\$ 65,816.00	\$ 17,684.00	\$ 83,500.00	Proposed salary is more comparable to other department heads and comparable positions in the area, effective 1/2/26 pay check
Administrative Assistant		100011077.00000.0054	44,720.00	590.77	45,310.77	\$46,000 proposed salary, additional duties, prorata effective 6/13/26
Administrative Assistant		100011077.00000.0054	44,720.00	(44,720.00)	-	Vacant position can be eliminated, duties transferred to current Administrative Assistant effective 6/13/26
Family Court Specialist		100011375.00000.0054	50,185.00	5,883.85	55,868.85	FCS I - Evaluator - Master's Level, proposed \$62,500 salary, prorata effective 6/13/26
Family Court Specialist		100011375.00000.0054	50,185.00	5,883.85	55,868.85	FCS I - Evaluator - Master's Level, proposed \$62,500 salary, prorata effective 6/13/26
Family Court Specialist		100011375.00000.0054	50,185.00	1,068.46	51,253.46	FCS II - Case Manager - Bachelor's Level - proposed \$52,500 salary, prorata effective 6/13/26
Family Court Specialist		100011375.00000.0054	50,185.00	1,068.46	51,253.46	FCS II - Case Manager - Bachelor's Level - proposed \$52,500 salary, prorata effective 6/13/26
FICA Taxes (7.65% of salaries)		100014800.00000.0054	27,235.00	(990.27)	26,244.73	\$343,055.39 salaries x 7.65% = \$26,234.78
PERF (11.2% of salaries)		100014810.00000.0054	39,672.00	(1,449.80)	38,222.20	\$343,055.39 salaries x 11.2% = \$38,222.20
Health Insurance (\$18,500 x 7)		100014840.00000.0054	129,500.00	-	129,500.00	With elimination of one position, savings of \$18,500 will be realized in the 2027 budget.
Subtotal - Salaries & fringe benefits			552,603.00	(15,380.68)	537,222.32	
Office Supplies		100011030.00000.0054	2,452.10	(1,500.00)	952.10	Will budget \$1,500 in office supplies in Fund 4900.
Fuel Allocation		100013243.00000.0054	145.00	-	145.00	Allocation is set for 2026
Fleet Allocation		100013243.00000.0054	2,730.00	-	2,730.00	Allocation is set for 2026
Liability Insurance Allocation		100014030.00000.0054	17,616.00	-	17,616.00	Allocation is set for 2026
Operating Lease Copies		100017400.00000.0054	500.00	-	500.00	
Total Expenditures			576,056.10	(16,880.68)	559,175.42	
Fund 1217 - County Officials Training Fund						
Travel & Mileage		121712020.00000.0054	1,632.00	(892.00)	750.00	Reduce training costs by focusing more on local and remote training rather than in-person training
Conferences & Training		121712050.00000.0054	10,578.00	(7,578.00)	3,000.00	Reduce training costs by focusing more on local and remote training rather than in-person training
Total Expenditures			12,210.00	(8,460.00)	3,750.00	
Cash Balance in Fund - \$221,973.79						
Fund 4900 - DRCS Fees						
Office Supplies		490011030.00000.0054	1,764.46	1,500.00	3,264.46	Increased office supplies budget to offset reduction in Fund 1000
Other Contractual Services		490011070.00000.0054	3,740.00	-	3,740.00	
Travel & Mileage		490012020.00000.0054	500.00	-	500.00	
Conferences & Training		490012050.00000.0054	1,460.00	-	1,460.00	
Information Technology		490013750.00000.0054	500.00	-	500.00	
Building & Structures		490014010.00000.0054	-	6,000.00	6,000.00	Improve entrance door for improved security (key job system)
Office Equipment		490014250.00000.0054	1,000.00	-	1,000.00	
Furniture & Fixtures		490014510.00000.0054	2,800.00	-	2,800.00	
Total Expenditures			11,764.46	7,500.00	19,264.46	
Cash Balance in Fund - \$38,349.95						
Fund 4901 - Alternate Dispute Resolution						
Other Contractual Services		490113070.00000.0054	20,800.00	-	20,800.00	Used for guardian ad litem (GAL), mediation and other professional services costs.
Total Expenditures			20,800.00	-	20,800.00	
Cash Balance in Fund - \$83,598.20						
Grand Total			\$ 620,830.56	\$ (17,840.68)	\$ 602,989.88	

BILL NO. 33-26

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE 58-25,
THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES
AND FIXING THE NUMBERS OF EMPLOYEES OF
ST. JOSEPH COUNTY FOR THE YEAR 2026
(Dept. 0054 Domestic Relations)

NOW, THEREFORE, BE IT ORDAINED BY THE ST. JOSEPH COUNTY COUNCIL THAT:

Section 1. Ordinance 58-25 is hereby amended as follows:

FUND: 1000 General Fund
DEPT: 0054 Domestic Relations

CURRENT:		
1000-11009-00000-0054	Director	\$65,816.00

TO READ:		
1000-11009-00000-0054	Director	\$83,500.00
(*Retroactive to 1 st pay date 2026)		

CURRENT:		
1000-11077-00000-0054	Administrative Assistant	\$44,720.00

TO READ:		
1000-11077-00000-0054	Administrative Assistant	\$46,000.00
(*Effective date 6/13/26)		

CURRENT:		
1000-11077-00000-0054	Administrative Assistant	\$44,720.00

TO READ:		
1000-11077-00000-0054	Administrative Assistant	\$0.00
(*Position eliminated)		

CURRENT:		
1000-11375-00000-0054	Family Court Specialist I -- Evaluator	\$50,185.00

TO READ:		
1000-11375-00000-0054	Family Court Specialist I -- Evaluator	\$62,500.00
(*Effective 6/13/26 new duties/education)		

CURRENT:

1000-11375-00000-0054	Family Court Specialist I – Evaluator	\$50,185.00
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TO READ:

1000-11375-00000-0054	Family Court Specialist I – Evaluator	\$62,500.00
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(*Effective 6/13/26 new duties/education)

CURRENT:

1000-11375-00000-0054	Family Court Specialist II – Case Manager	\$50,185.00
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TO READ:

1000-11375-00000-0054	Family Court Specialist II – Evaluator	\$52,500.00
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(*Effective 6/13/26 revised position)

CURRENT:

1000-11375-00000-0054	Family Court Specialist II – Case Manager	\$50,185.00
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TO READ:

1000-11375-00000-0054	Family Court Specialist II – Evaluator	\$52,500.00
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(*Effective 6/13/26 revised position)

Section 2. This Ordinance shall be effective after passage and approved as required by law

Member, St. Joseph County Council