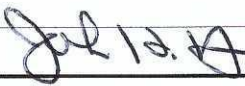


St. Joseph County Council
Additional Appropriation Notification
July 5, 2026

Additional Appropriation - Requested & Approved	\$100,000.00
Fund Name	CASA Donation Fund
Fund Number	4113
Account Number and Name	See attached
Public Hearing Date	July 28, 2026
Public Hearing Time	6:00 PM EST
Public Hearing Location	St. Joseph County Council St. Joseph County Building 4th Floor - County Council Chambers 227 W. Jefferson Boulevard South Bend, IN 46601
County Council & Commissioners Signatures	See ordinance
	
St. Joseph County Auditor	
7/5/2026	
Date	
jmurphy@sjcindiana.gov	
Email Address	
574-298-0348	
Telephone Number	

Appropriations used for department remodel/upgrade. Will also be used for volunteer appreciation, items for annual toy drive and unexpected needs of the clients. Auditor's office was just notified by State Board of Accounts that donation funds needed to be budgeted.

The Last Posted Date is 05/31/2026.

As of: 07/02/2026 Fund: 4113

The Last Posted Date is 05/31/2026.

Fund: 4113 CASA Donations
Fund Type: Calendar (01/01/2026 - 07/02/2026)



Normal Accounts

	07/2026 Current Month	Total
Appropriation:	0.00	0.00
Carry Forward Receipts:	0.00	135,753.63
Receipts:	0.00	8,075.00
Encumbrance:		0.00
Expenditure:	0.00	59,898.37
Estimated Revenue:	0.00	0.00

Grand Totals

Unreceived Revenue Balance:	(8,075.00)
Unexpended Balance:	(59,898.37)
Unencumbered Balance:	(59,898.37)
Cash Balance:	83,930.26
Cash Balance Including Investments:	83,930.26 **

** Total includes outstanding investments from the Investment System (ending balance).

From Investment System - Outstanding Investments

Beginning Balance as of 01/01/2026:	0.00
Purchased (01/01/2026 - 07/02/2026):	0.00
Sold/Redeemed (01/01/2026 - 07/02/2026):	0.00
Ending Balance as of 07/02/2026:	0.00

From Investment System - Principal/Interest

Principal Received:	0.00
Interest Received:	0.00
Total Investment:	0.00

John H. Murphy

From: Kathryn Bishop
Sent: Thursday, July 2, 2026 2:27 PM
To: Jennifer Prawat; Kristin Szymanski
Cc: Abby Doyle; John H. Murphy
Subject: Form D for jjc- 4113
Attachments: Form D - JJC - 100,000.00 7.2.26.pdf

Jen,

Here is a Form D for JJC Casa for the July 14th meeting.

Thank you

Kathryn Bishop
Finance Director
ST. Joseph County Auditor
227 W Jefferson Blvd
South Bend IN 46601
Phone: (574) 235-9668 extension 7209
Kbishop@SJCINDIANA.COM

John H. Murphy

From: John H. Murphy
Sent: Thursday, June 25, 2026 11:00 AM
To: Steve G. Noonan; John Butler; Robert Risenhoover; Bree Roberts; Kristin Szymanski; Amy Ruppe; Amy C. Rolfes; Deanna D. Kozlowski; Jennifer Barhydt; Elizabeth Wilson; Jesse Carlton; Linda Creighton; Julie Igaz; Teresa Cromartie; Shannon R. Schalk; Tanya L. Mead
Cc: Abby Doyle; Kathryn Bishop; Cara T. Alderfer
Subject: Budgeting Donation Funds
Attachments: DOC062526-06252026104113.pdf; DOC062526-06252026104052.pdf; Budget Forms - Control Copy.xlsx

All,

At the Spring Auditor's conference, the speaker from SBOA said that donations had to be budgeted. See attached guidance. It appears that there is only one donation fund (Fund 4113 – CASA Donations) that has expenditures this year. So, Kristin, for this fund please prepare a Form D and include it with the "Location Budget" and "View Balances by Fund" reports and email them to budget@sjcindinian.gov.

For everyone, if you receive any donations in the future, please coordinate with the Auditor's office on the fund and additional appropriation.

If you should have any questions, please contact us.

Best Regards.

John H. Murphy, MPA, MPS
St. Joseph County | County Auditor
County Building
227 W. Jefferson Boulevard, 2nd Floor
South Bend, Indiana 46601
(574) 298-0348

Receipt of Donations

- Donations must be receipted and deposited into an appropriate fund established and maintained by the county auditor.
- Counties must not commingle donated funds with general operating funds unless specifically authorized.
- Donations cannot be spent without proper appropriation, even if funds are available.

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Types of Donations and Uses

- Unrestricted Donations – for any county business purpose
- Restricted Donations – use specifically restricted
 - Examples: park improvements, emergency services, K9

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