

St. Joseph County, Indiana
Additional Appropriation Summary
February 9, 2026

Amount of Additional Appropriation	\$995.00
Fund Name	Recorder's Perpetuation Fund
Fund Number	1189
Account Number and Name	See Attached
Public Hearing Date	February 24, 2026
Public Hearing Time	6:00 PM EST
Public Hearing Location	St. Joseph County/City Building
	4th Floor - County Council Chambers
	227 W. Jefferson Boulevard
	South Bend, IN 46601
 St. Joseph County Auditor	
2/9/2026	
Date	
jmurphy@sjcindiana.gov	
Email Address	

1

BILL NO. 11-26

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE 58-25,
THE SAME BEING AN ORDINANCE ESTABLISHING SALARIES
AND FIXING THE NUMBERS OF EMPLOYEES OF
ST. JOSEPH COUNTY FOR THE YEAR 2026
(Dept. 0004 Recorder)

NOW, THEREFORE, BE IT ORDAINED BY THE ST. JOSEPH COUNTY COUNCIL THAT:

Section 1. Ordinance 58-25 is hereby amended as follows:

FUND: 1189 Recorders Perpetuation Fund
DEPT: 0004 Recorder

CURRENT:		
1189-11620-00000-0004	Historian/Book Keeper	\$54,652.00
TO READ:		
1189-11620-00000-0004	Historian/Book Keeper	\$55,647.00

Section 2. This Ordinance shall be effective after passage and approved as required by law

Member, St. Joseph County Council

1st READING
PUBLIC HEARING
2nd READING
NOT APPROVED
REFERRED
PASSED

FILED

JAN 12 2026

COUNTY COUNCIL
ST. JOSEPH COUNTY INDIANA

Saint Joseph County, Indiana Form D - Appropriation/(Budget Reduction)		Reviews: Department: <u><i>Camden S. Brown</i></u> 1-7-26 Signature: _____ Date: 1/12/2026 Auditor: <u><i>John Murphy</i></u> Signature: _____ Date: 1/12/2026 Auditor: <u><i>Kathryn Bishop</i></u> Signature: _____ Date: 1/12/2026 Auditor: <u><i>Abby Doyle</i></u> Signature: _____ Date: _____ Committee Approval (optional): _____ Signature: _____ Date: _____	
Department Name - RECORDERS OFFICE Fund Names - 1189 RECORDERS PERPETUATION FUND			

Fund.Acct.Obj.Loc	Account Name	Amount	
1189.11620.00000.0004	Historian/Bookkeeper	995.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
Total		995.00	

<u>Salary Amendment</u>			
Position Name		Position Name	
Current Salary	\$54,652.00	Current Salary	\$0.00
Proposed Salary	\$55,647.00	Proposed Salary	\$0.00
Position Name		Position Name	
Current Salary	\$0.00	Current Salary	\$0.00
Proposed Salary	\$0.00	Proposed Salary	\$0.00

Justification

Abby was hired in January 2025 as the Recorder's Office Bookkeeper during a transition period at the start of a new administration. Due to an administrative oversight at the time of hire, the personnel paperwork did not fully reflect the salary approved in the 2025 budget.

The 2025 budget approved an annual salary of \$54,652.00 for this position; however, Abby was paid \$53,657.00, resulting in an underpayment of \$995.00 for the year. This discrepancy was not performance-related and did not involve a budget overage.

The requested 2026 salary adjustment aligns the position with the originally approved compensation and prevents continuation of the discrepancy. This adjustment represents a correction to payroll records rather than a new salary increase.

no payroll master was completed moving her to the higher position. JB 1/10/26.

Budget Projection by Location/Account/Object

Saint Joseph County

Acct/Obj	Description		2024 Expended	2025 Adopted Budget	2026 Adopted Budget	Difference 2025 - 2026	
Fund: 1189 Recorder Perpetuation							
Location: 0004 Recorder							
11360.00000	Technician I (Sr)	General Gov'T.	54,780	55,876	55,876	0	0.00%
Current Year Note: No increase							
11620.00000	Historian/Bookkeeper	General Gov'T.	53,580	54,652	54,652	0	0.00%
Current Year Note: No increase							
11676.00000	Technician II/Deputy Rec II	General Gov'T.	33,687	53,657	53,657	0	0.00%
Current Year Note: No increase							
11686.00000	Technician II/Deputy Rec II	General Gov'T.	51,257	52,433	52,433	0	0.00%
Current Year Note: No increase							
14800.00000	FICA Taxes	General Gov'T.	14,487	16,571	16,571	0	0.00%
Current Year Note: \$216,618 x 7.65%							
14810.00000	PERF	General Gov'T.	21,500	24,261	24,261	0	0.00%
Current Year Note: \$216,618 x 11.2%							
14840.00000	Health Insurance	General Gov'T.	73,200	74,000	74,000	0	0.00%
Current Year Note: \$18,500 x 4							
17000.00000	PTO Payout	General Gov'T.	0	0	0	0	0.00%
1**** Totals:			302,491	331,450	331,450	0	0.00%
21030.00000	Office Supplies	General Gov'T.	3,720	0	0	0	0.00%
2**** Totals:			3,720	0	0	0	0.00%
36300.00000	Repair - Office Equipment	General Gov'T.	24,244	0	0	0	0.00%
39010.00000	Dues & Subscription	General Gov'T.	783	0	0	0	0.00%
39750.00000	Information Technology	General Gov'T.	195,328	0	0	0	0.00%
3**** Totals:			220,355	0	0	0	0.00%
Location Total:			526,566	331,450	331,450	0	0.00%
Fund Totals:			526,566	331,450	331,450	0	0.00%

John H. Murphy

From: Abby Doyle
Sent: Wednesday, January 14, 2026 8:37 AM
To: Jennifer Prawat; Candace S. Brown
Cc: John H. Murphy
Subject: Form-D from Recorder for 2.10.26
Attachments: Form-D Recorder \$995.00 1.12.26.pdf

Hi Jen,

Attached is a Form-D from the Recorder for the February 10th Committee Meeting.

Thank you,

Abby Doyle

Saint Joseph County | Chief Deputy Auditor
County-City Building
227 W. Jefferson Boulevard, 2nd Floor
South Bend, Indiana 46601
O: 574-235-9399
adoyle@sjcindiana.com